

Columbine Townhouses One Homeowners Association

Board of Directors Meeting Minutes

August 8, 2016

Panera Bread 7301 South Fe Drive Littleton CO

Meeting was called to order at 5:45 p.m. by Cher Oliver. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

Board members present: Cher Oliver, Faye O'Brien, and Robin Phillips

Board members absent and excused: Everett Oliver

Contractors present: Chance Cowboy Mowing

CPMG Staff: Virginia Johnson, Association Manager

Homeowner Forum: 1 homeowner in attendance

Items of concern: Cement project, trees and parking

Approval of Meeting Minutes:

- **Motion:** To approve the May 2, 2016 meeting minutes as written was made by Faye O'Brien, seconded by Robin Phillips, and passed unanimously.

Association Manager's Report: Virginia Johnson

Virginia provided update on daily operations.

Business & Discussion Items:

- **Discussion:** The Insurance is set to renew in October and the Board will watch the email and discuss bids as needed.
- **Discussion:** To secure a snow bid from Proway for the 2016-2017 season.
- **Discussion:** The Board discussed the annual meeting. The date is December 12 and will be held at St Philip's and the mailing will go out early November 2016.
- **Discussion:** the Board would like to send a newsletter and discussed topics.
- **Discussion:** the Board discussed the landscape contract with Chance and no major problems were identified. A couple of trees need to be trimmed and some weeds need to be addressed.

Financials/Legal:

- **Motion:** To accept the April 2016, May 2016, June 2016 and July 2016 financials as prepared by CPMG, subject to audit, was made by Cher Oliver, seconded by Faye O'Brien, and passed unanimously.

Review: Attorney Status Report was reviewed.

Architectural:

Motion: to ratify the board decision to approve the request for a new Patio door for 7831 was made by Robin Phillips, seconded by Cher Oliver and passed unanimously.

Adjournment: 6:17 p.m.

Next Meeting: December 12, 2016 at 5:30 p.m. prior to the annual meeting (no quorum)

Minutes approved:



Minutes approved at February 13, 2017 Board Meeting

